



Application for Charity Donation

*The Rialto Square Theatre is committed to supporting our community. We focus our charitable contributions of ticket donations on organizations that serve **youth, education and the arts.***

Organizations Must be an IRS 501(c)(3) to be considered.

Contribution decisions are made depending on the number of complimentary tickets made available through promoters and sponsors each show season. Our show season is September through May, events held during our "off-season" may not be considered do to lack of availability. Due to contractual agreements between artists and the Rialto we can only offer complimentary tickets to certain shows. Due to limited ticket availability we may not be able to grant all requests, and organizations may only apply for complimentary tickets once during each show season.

Please provide all requested information, including attachments.

WE REGRET THAT WE ARE UNABLE TO SUPPORT REQUESTS FROM:

- Families or individuals
- Political groups
- Private foundations
- For Profit organizations
- Lobbying organizations
- Booster Clubs

We wish you success in your fundraising endeavors.

Is your organization an IRS 501(c)(3)? **Yes** **No**

Organization name [as stated on 501(c)(3)]: _____

Tax exempt ID number: _____

Application Date: _____ Event Date: _____

Event Name: _____

Contact person: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Email: _____ Phone: _____

Description of nonprofit organization (one or two sentence summary of mission/objectives):

The following documents MUST be attached to all applications:

- **IRS 501(c)(3)** nonprofit determination letter for applicant organization
- A cover letter on the stationery of the nonprofit organization

Please submit completed application to:

*Rialto Square Theatre ♦ Attn: Charity Donations ♦ 15 East Van Buren Street
Joliet, Illinois 60432 ♦ Fax: 815.726.0233 ♦ www.rialtosquare.com*